



# Ashford Angels FC Handbook

At Ashford Angels FC, we aim to stay as environmentally friendly as we can. So to do our bit, we now have our handbook on-line. This handbook includes a lot of our important documents that we would like you to read through. Our online handbook includes our Club Rules, Polices, Procedures, Club constitution, FA Codes of conduct plus much more info. You can down load each section and read at your own leisure.

## CLUB POLICES & PROCEDURES - COMPLANTS PROCEDURES

In the event that any member feels that he or she has suffered discrimination in any way or that the Club Policies, Rules or Code of Conduct has been broken, they should follow the procedures below:

1. They should report the matter to the Club Secretary or another member of the Committee. The report should include: (i). Details of what, when and where the occurrence took place (ii). Any witness statement and names (iii). Names of any others who have been treated in a similar way (iv). Details of any former complaints made about the incident, date, when and to who made (v). A preference for a solution to the incident
2. The Club's Management Committee will sit for any hearings that are requested
3. The Club's Management Committee will have the power to: (i). Warn as to future conduct (ii). Suspend from membership (iii). Remove from membership any person found to have broken the Club's Policies or Codes of Conduct

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If you have any questions please ask. We are always approachable. And we will do our up most to help.

