



# Ashford Angels FC Handbook

At Ashford Angels FC, we aim to stay as environmentally friendly as we can. So to do our bit, we now have our handbook on-line. This handbook includes a lot of our important documents that we would like you to read through. Our online handbook includes our Club Rules, Polices, Procedures, Club constitution, FA Codes of conduct plus much more info. You can down load each section and read at your own leisure.

## OUR CLUB RULES

### MEMBERSHIP & FEE RULES

- When joining Ashford Angels FC or Renewing your annual membership with us. You MUST fill out a new membership/medical form ASAP or on the designated signing up day.
- The Ashford Angels Annual membership fee MUST be paid either a few weeks after joining or when it's due for renewal. (Annually every MAY)
- All monthly fees MUST be paid in full and on the FIRST SATURDAY of every month. To be paid by Cash or Cheque made payable to Ashford Angels FC. Failure to do this WILL result in the NO PAY, NO PLAY RULE.
- Monthly fees are subject to change. Prior notice will be given to parents/guardians of any changes that have or will occur.
- If your child misses any training sessions, your monthly fees are still due in FULL, there will be no refunds or discounts for missed sessions.
- If the player's monthly fees become in arrears of 2 months. Your membership to the club will be terminated and your child will be required to leave.
- All team matches require EVERY player to pay a match fee. The match costs £3 per player per match which is due BEFORE KICK OFF and is to be paid to the coach in charge. Failure to pay match fees results in a NO PAY NO PLAY rule being enforced

### ATTENDANCE & CONTACT RULES

- If you are unable to attend a training session or match. You MUST let your teams coach know ASAP via a phone call, text or email without fail. Failure to contact your coach could result in your child getting a match ban or fine.
- When contacting your teams coach via a phone call or text. Please do not contact them before 7am or after 9pm. contacting us during a training session to let us know you're not attending is unacceptable.
- If you're unable to play in a match that you are required to attend, you MUST contact us with at least 24 hours' notice. So we can replace the absent player. If you fail to do this, you will receive a 2 game match ban and/or a fine.
- All weekend football announcements i.e.: match info, event updates, training reminders etc., will be generally placed your teams page 3 days prior to match day. It is the parent/carers responsibility to check it weekly. It is not the player's responsibility.
- If you miss a maximum of 2 months training we will assume that you have left and we will take your name off of our register and offer your place to another player waiting to join.

### PLAYER ATTIRE & KIT ORDERS

- All players MUST wear SHIN PADS at all training and match sessions. Failure to do so will result in the player not participating in that session/match. (SAFETY FIRST)
- All players MUST wear suitable footwear i.e.: football boots or Astro turf trainers.
- No jewellery or watches to be worn at training or match sessions.
- Training Day attire MUST consist of appropriate clothing for football ie: shirt, shorts or tracksuit. Dependant on weather. We do not enforce players to purchase official Ashford Angel training attire it is optional.

- On match days, Players are required to wear their OWN ASHFORD ANGELS OFFICIAL MATCH KIT which is to be purchased through the club before you can play league football (THIS IS NOT OPTIONAL)
- The match kit is the player/parents responsibility. It MUST be clean on match days, and the full kit is to be worn. Failure to wear FULL KIT (which consists of AAFC shirt, shorts & matching socks) will result in the player not participating in that match.
- When ordering a training or match kit, you must clearly state in writing what you wish to order along with size. Full Payment is due when you order. We will not order the kit without FULL payment. (Please look at THE CLUB SHOP on the website for more info)

### **DROPPING OFF & PICKING UP RULES**

- When dropping off your child please be aware of moving vehicle, drive cautiously and be aware of children walking at all times.
- Please do not drop off your children late to training or matches without prior notice to us, as it's important that your child joins in with the warm up to prevent injury.
- When picking up your children, make sure you're not LATE (unless otherwise agreed by the coaches prior to the start of the session). DO NOT let your child tell us once you have gone as this will lead to disciplinary action being taken against you.
- If your child is allowed to walk home by themselves after training or matches, you must confirm this with the coach first. You must also fill out a consent form. We will not release your child from our care if we are unaware of any prior agreement. In the case of you allowing your child to walk home alone without prior notice to us will be contact you to pick your child up ASAP and disciplinary action may be taken against you.
- Failure to collect your child will result in us contacting you on all available contact numbers you have supplied us with. Failure to answer will result in us contacting the police, and your child's care will be handed over to them.

### **GENERAL RULES**

- Make sure your child brings plenty of drink to football (especially on hot days) - NO FIZZY DRINK.
- All parents/carers, players and club officials must follow the FA codes of conduct at all times.
- Ashford Angels FC will not tolerate abusive language or bullying of any kind and in the event that it happens you will be immediately removed from the club. NO SECOND CHANCES.
- In really bad weather or any reason out of our control that football needs to be cancelled, we will leave a message on your team's page ASAP and Create a message on the clubs Facebook account. We may even contact you personally via call/text or email if urgent.
- Remember at Ashford Angels FC our main rule is FUN FIRST, FOOTBALL SECOND with your child's safety paramount at all times.

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If you have any questions please ask. We are always approachable. And we will do our up most to help.

